

Exhibition Space Order Form

General Information

1. CONGRESS & EXHIBITION VENUE

The ICNC 2026 – The International Conference on Nuclear Cardiology - will take place at the ECC Berlin, Germany. We will be using the Foyer Estrel Hall for the industry exhibition. The lecture halls, registration, meeting rooms, etc. will be located in the immediate vicinity to the exhibition hall.

Exhibition dates: May 17, 2026 - May 19, 2026

Congress dates: May 17, 2026 - May 19, 2026

2. EXHIBITION SPACE RATES

€ 450,- per m² excl. VAT.

In addition: waste lump sum and cleaning lump sum per exhibition stand will apply depending on booth size.

3. MINIMUM BOOTH SPACE SIZE

The minimum booth size is 6m².

4. BOOTH BUILDING HEIGHT RESTRICTIONS

Standard stand building height: 2,50 m (incl. platform)

PLEASE NOTE

Exhibitors with 6 - 20 sqm floor space:

- 2.5 m upper edge incl. raised floor

Exhibitors with 21+ sqm floor space*:

- stand building height: 3m incl. raised floor

Constructions higher than 2.50 m are only allowed with prior approval of the booth layout by ECC Berlin – showing all height indications. It is up to the exhibitor to check whether the planned stand construction heights can be realised at his stand position – please check accordingly!

*Please note that a **static approval** from the venue ECC is required for stands exceeding a **height of 2.5m**. Following documents are necessary: descriptive report of the project, structural calculations, dimensioned plans in plan and elevations, specific risk assessment.

5. EXHIBITOR MANUAL / TECHNICAL GUIDELINES

Further regulations and technical specifications are already available within the Technical Guidelines Document (published by the ECC Berlin).

6. INDUSTRY LIAISON

For questions concerning booth space rental and the negotiation of sponsorships please contact:

EANM Executive Office | Schmalzhofgasse 26 | 1060 Vienna | Austria

Mr. Alexander Berger | Mr. Clemens Wadsak

Phone: +43 1 890 44 19 | +43 1 890 44 49

Email: a.berger@eanm.org or c.wadsak@eanm.org

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Exhibition Rules and Regulations

1. EXHIBITION SPACE APPLICATION

The exhibition floor plan and the order form will be available online for download. Completed order forms should be submitted by email only. All exhibition space applications will be treated on a first come, first served basis. Applications for exhibition space must be made by completing the order forms and by indicating:

- Option 1 = 1st preference (please draw in plan including dimensions) / chose a pre-defined area
- Option 2 = 2nd preference (please draw in plan including dimensions) / chose a pre-defined area
- Option 3 = 3rd preference (please draw in plan including dimensions) / chose a pre-defined area
- Option 4 = 4th preference (please draw in plan including dimensions) / chose a pre-defined area

These preferences serve as guidance only and the decision between these 3 (or more) options will be in the sole responsibility of the ICNC Congress Management. In case all three (or more) of these options are already booked, the ICNC Congress Management will inform you accordingly. Please note: The application process will continue and will NOT BE SUSPENDED until new preferences have been submitted.

2. TERMS OF PAYMENT / PAYMENT DEADLINES

- Upon confirmation of the ordered exhibition space, EANM will issue an invoice.
- Payment should be made by wire transfer to the bank account indicated in the invoice.
- Eurocheques, company cheques, personal cheques or credit card payments will NOT be accepted.
- Payment must be made free of charge for the beneficiary (ICNC). All transfer fees incurred by the remitting, intermediary AND beneficiary bank must be covered by the remitter.

For exhibition space bookings made **by January 14, 2026** the following payment deadlines apply:

Payment deadline full payment (100% without “splitting” in 1st and 2nd instalment): April 17, 2026

If you prefer to pay the invoice at once (without splitting), the total amount must be received in the ICNC account by April 17, 2026 - in case the amount is not received in the ICNC account by that date: 15% administrative charge of the total rental sum will fall due for payment and the reserved exhibition space will be automatically released and goes back into sale.

In case of payment splitting – payment deadline 1st instalment (50%): February 14, 2026

If the first instalment is not received in the ICNC account by February 14, 2026 - 15% administrative charge of the total rental sum will fall due for payment and the exhibition space will be automatically released and goes back into sale.

In case of payment splitting – payment deadline 2nd instalment (50%): April 17, 2026

If the second instalment is not received in the ICNC account by April 17, 2025 - the reserved exhibition space will be automatically released and goes back into sale. The first instalment will not be refunded.

For exhibition space bookings made **on or after January 14, 2026** the following payment deadlines apply:



Payment of 100% of the booked space is required within 30 days from the invoice date

(exact payment date will be stated on the invoice).

If the payment is not received in the ICNC account until the payment deadline stated on the invoice - the exhibition space will be automatically released and goes back into sale.

3. CANCELLATIONS/REDUCTION OF SPACE & REFUND POLICY

For any cancellation/size reduction a **written notification** (signed letter or email) must be sent to the EANM Executive Office. EANM will confirm the receipt)

Cancellations before January 14, 2026:	15% of the total rental sum.
Cancellations until (including) April 17, 2026:	25% of the total rental sum.
Cancellations as of April 18, 2026:	100% of the total rental sum, respectively 50% in the event that the cancelled space can be re-sold.

Any reduction of booked space will be treated as cancellation of the respective area at the same conditions as the above-mentioned entire cancellation of booked space.

In the event that ICNC has to close the exhibition earlier or change the location, ICNC will not be liable for any damage or loss incurred by exhibitors.

In the event that ICNC has to close the entire technical exhibition, all pre-payments will be refunded to exhibitors, deducting expenses already incurred in preparation, according to the percentage determined by the Congress Management of EANM.

4. INSURANCE & LIABILITY

Exhibitors are liable for all damage caused by themselves, their staff, their visitors and clients and by their agents. Exhibitors have to indemnify EANM in all such cases. As EANM accepts no responsibility whatsoever for exhibitors' property at the exhibition, we recommend to make use of optional additional insurances.

5. LEGAL SITUATION

By ordering a booth (exhibition space) the exhibitor understands and agrees to these EANM Exhibition Rules and Regulations as a binding part of the contract for exhibit space. In all cases of dispute Austrian law is applicable and each party may submit the dispute to the competent court in the First District of Vienna, Austria; this court shall have exclusive jurisdiction on any such dispute arising out of or in connection with this agreement.

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PLEASE RETURN COMPLETED & DULY SIGNED FORM & FLOOR PLAN TO: a.berger@eanm.org

1. BOOTH SPACE REFERENCES

Please refer to the exhibition floor plan and indicate your three options in order of preference here:

STAND SIZE	TYPE: Island (from 21m ²)/ Peninsula/Corner/Row
OPTION 1 m ² : _____ / Size: Length _____ m x Width _____ m	Type: _____
OPTION 2 m ² : _____ / Size: Length _____ m x Width _____ m	Type: _____
OPTION 3 m ² : _____ / Size: Length _____ m x Width _____ m	Type: _____

2. BOOTH NEIGHBOUR (BOOTH NEIGHBOUR PREFERENCE OVERRULES BOOTH SPACE PREFERENCE)

We would prefer not being located near the following company: _____

3. COMPANY DETAILS

Company Name: _____

Contact Name: _____

Direct Phone (ICNC calls if the 3 options are not available): _____

Email: _____

4. COMPANY STATUS

The company is partially or fully state-owned? Yes No
Please indicate the state(s): _____

5. INVOICING DETAILS

Company Name: _____

Contact Name: _____

Invoicing Address: _____



Phone: _____ Email: _____

VAT-ID No (EU): _____ Tax-ID No (Non-EU): _____

Purchase Order (PO) Number (if applicable): _____

Date: _____ Signature: _____ *)

***) I agree to and accept the Exhibition Rules and Regulations as described on page 2 & 3**